



Board of Management meeting
Monday, 23 November 2017

Report to the School Community

1. Opening Prayer - read by Brenda Cooper
2. Matters Arising:
 - a. Internet awareness training: the plan involving talks for 1st Years and 4th Years and parents was outlined. Furthermore, it was noted that a Garda would speak to 2nd and 3rd years on the issue of social media use.
3. Kolkata Guidelines/Continuing the Journey:
 - a. Inclusivity and celebration of diversity: acknowledging the cultural traditions of our students.
 - b. Induction of new teachers in relation to the ethos of the school was outlined. Induction of new parents also discussed.
 - c. Discussion regarding a 5th Year Parent night and careers night took place.
4. Correspondence:
 - a. A school trip for December 2018 was ratified by the Board.
 - b. JMB circulars 15-17 were summarised.
 - c. Two Department circulars were also summarised (66 & 67/2017)
5. Post of Responsibility Appointment
 - a. The Board ratified the appointment of Kay Phelan to the position of Assistant Principal on a permanent position.
6. Principal's Report
 - a. General events were outlined by the principal including:
 - i. Scholarships
 1. Thea Harte (class of 2017) awarded the Intel Women in Science Scholarship.
 2. Aoife O'Carroll and Faiza Kanjoui (also being awarded the JP McManus Scholarship) - Trinity Scholarships
 3. Thea Harte, Caitlinn Farrell and Livia Vaselenkaite - UCD Scholarships

- ii. Choirs performed at the launch of the McDonagh Junction Famine Experience.
 - iii. Mock Trial Competition - New York.

- 7. Parents' Association Report:
 - a. Officers: volunteers ready for election. Date being sought for meeting.

- 8. Student Council:
 - a. Representatives to meet the Board in January.

- 9. Health and Safety:
 - a. It was agreed to refurbish the existing defibrillators.
 - b. Following the recent survey of PE teachers and coaches there were a number of requests for 1st Aid training. (8 have expressed an interest)
 - c. The outlined 1st Aid training and 1st Responders' training was approved.

- 10. School Development Planning
 - a. Curriculum review
 - i. The Board was updated on the work of the curriculum committee and given details of the consultation process that had taken place, involving students, staff and parents.
 - b. Junior Cycle:
 - i. Training day for teachers took place yesterday (facilitated by a school closure in accordance with a national agreement)..
 - ii. Morning session delivered external people employed by the Dept. and was very well received.
 - iii. Afternoon comprised an IT 'carousel' to promote the use of IT in teacher (delivered in-house)
 - c. Well-being - committee formed
 - d. SSE committees (update on committees given).
 - i. Code of Behaviour (Student Supports)
 - ii. Student Supports (Student Supports)
 - iii. IT in Learning & Teaching (Teaching & Learning) -
 - iv. Assessment (Teaching & Learning)
 - v. Teaching & Learning (TL21) (Teaching & Learning) - on-going project in relation to 'learning intentions'
 - vi. Staff Wellbeing/Mentoring (Human Resources) - also looking at a draft 'Anti-bullying and Harassment Policy'
 - vii. Extra Curricular/Excursions (Curriculum: Extra & Co-Curriculum)
 - viii. 150th Anniversary Commemoration (Ethos: School Community)
 - ix. Literacy & Numeracy (Teaching and Learning)

11. 1868 – 2018 Committee

- a. Report on the visit to the Loreto Archives - Stephen's Green was given.
- b. Plans for the Gala Concert were outlined.

12. Finance:

- a. Bank balances and Income and Expenditure account indicate a satisfactory performance.
- b. Final accounts have been returned to the auditor (signed).
- c. The Finance Committee is proposing the formation of a capital spending sub-committee. Kay Phelan and Ciara McDonald were nominated by the Board to join the committee.
- d. The option of a 'monster draw' was outlined indicating proposed prize fund etc.
- e. The reconciled bank balances were presented to the Board.

13. Building programme:

- a. Assembly Hall/Library - practical completion
- b. Special Needs Unit - c. 2 weeks away from completion

14. Items and times for next meetings: next meetings 10th January and 20 February.

15. A.O.B.:

- a. It was agreed that the Board should send a congratulations card to Sr Orla Treacy in Loreto Rumbek who had recently received the Hugh O'Flaherty Humanitarian Award.