



Board of Management meeting
Tuesday, 20 February 2018

Report to the School Community

1. The meeting opened with a presentation from three officers of the Student Council: Grace O'Neill, Abbie Carroll and Catherine Forristal. They outlined their progress to date, future plans and some issues that had been raised by members of the council. Practical suggestions were exchanged and plans made to work on the issues raised. It was agreed that the meeting was very productive and the Board commended the representatives of the Student Council for the quality of their presentation.
2. Opening Prayer - a prayer for friendship was read by Brenda Cooper.
3. Matters Arising: it was reported that the County Council has ownership of the section of wall parallel to the Freshford road and between the school entrance and Loreto Lodge. This section was rebuilt by the Council during the mid-term break.
4. Correspondence:
 - a. JMB bulletins, 26 to 31, were summarised.
 - b. Dept. Circulars (post primary) - relevant circulars from 0002/2018 to 0013/2013 were summarised.
5. The Board considered career break and job-share applications in accordance with the school policy.
6. Leadership and Management Review
 - a. The Board agreed that the Leadership and Management Review process was to be commenced and that the principal would organise same in accordance with the procedures outlined in the Dept. circular 0003/2018.
 - b. The Board approved the 'discussion document' which was to guide the process.
7. Principal's Report
 - a. Recent events and achievements were summarised for the Board.
8. Parents' Association Report:
 - a. Clothes collection in aid of outdoor furniture was being organised.
 - b. A mental health talk was being considered by the committee.
 - c. Reference was made to issues raised such as wifi in the Hughes Hall and noise from the orchestra on Thursdays.
 - d. It was noted that the next meeting was planned for the 5th March.
9. Health and Safety - no concerns raised.
10. Child Protection
 - a. New legislation:
 - i. Board of Management required to draw up a 'Safeguarding Statement' - detailed template provided. Committee awaiting PDST training video.

- ii. Risk assessment to be completed by the committee also.
- iii. Staff training:
 - 1. 90-minute online course from TUSLA - completed by teaching/SNA staff
 - 2. Training provided by PDST - online course for teachers and other school personnel (available February) and face-to-face in-service for DLPs - 2 March (Board agreed school closure for this date, Friday)
- iv. Retrospective vetting: all teachers vetted in accordance with procedures.
- v. BoM Child Protection Report was presented in accordance with the nationally agreed template. The report was approved by the Board.

11. School Development Planning

- a. Data Protection - Tony Joyce, Colm Keher and Eamon Jackman attended a JMB organised event on the 19th Feb.
- b. Curriculum review - the two current proposals from the committee were presented to the Board. Further consultation was taking place and the Board will be asked to make a final decision at a future meeting.

12. 1868 – 2018 Committee

- a. Organisation of staff celebratory dinner - it was agreed that the Board would organise same.

13. Finance:

- a. Finance committee meeting today.
- b. Reconciled bank balances were presented and it was reported that income and expenditure were currently in line with the budget.

14. Building programme:

- a. Installation of data projector in Hughes Hall was completed and is very satisfactory.

15. Items and times for next meetings: Sr Ann Donoghue the director of the Loreto Education Centre will meet with the Board at the next meeting. (20th of March).

16. Congratulations on the recent opening ceremony for the Ionad Saoirse and the Hughes Hall were conveyed.

17. The report was agreed and the meeting concluded.