



Loreto Secondary School
Granges Road, Kilkenny.

Board of Management meeting
Wednesday, 11 September 2019

Report to the School Community

1. Opening Prayer - Tony remembered Sinead O'Sullivan, esteemed and much loved Art teacher, who sadly passed away in June.
2. Enrolments 2020 - it was agreed that six class groups, 180 places, would be made available for the 1st Year class 2020.
3. Admissions Policy - circulated in advance of the meeting. The draft policy which included minor changes (such as closing dates etc.) was approved by the Board.
4. Child Protection Report - presented and approved.
5. Correspondence:
 - J.M.B. Bulletins 2-8 were summarised.
 - The following Department Circulars were summarised:
0035/2019, 0037/2019, 0040/2019, 0041/2019, 0043/2019, 0046/2019, 0051/2019, 0054/2019, 0053/2019 (Exemptions from the study of Irish), 0055/2019
6. Principal's Report
 - LC Results
 - i. A report on the new system for viewing scripts and making appeals was given.
 - ii. The principal presented statistics on the performance of the group in terms of their CAO points and their progress to further education. It was agreed that the report reflected very well on the academic performance of the school and the quality of the teaching and learning environment provided.
 - It was reported that the publication of the Junior Cert. results were deferred to 4 October
 - Upcoming events were noted.
7. The additional teaching appointments for 2019/2020 were approved by the Board.:
8. Deputy Principal vacancy (no conflicts of interest declared).
 - Arrangements were made for the recruitment of an Acting Deputy Principal.
9. Assistant Principal (Grade II) - Vacancy
 - Paul McGinley's appointment to this post was ratified by the Board.
10. Leadership and Management Annual Review - deferred
11. Parents' Association Report
 - Dates for Meetings
 - 16 September
 - 7 October - AGM - Sr Orla Treacy guest speaker.

- 11 November
- 20 January
- 24 March
- 20 April

12. Health and Safety Statement:

- Draft 1 circulated

13. Student Council - covered at previous meeting.

14. School Development Planning/School Self-Evaluation:

- Dignity in the Workplace Policy draft to be circulated in advance of the October meeting
- School Improvement Plan - it was agreed that the Board would review progress in relation to the plan at the June meeting.
- Subject Planning
 - i. It was reported that subject planning was the main focus of staff meetings at the start of the school year, including necessary work on assessment policy and other targeted areas.

15. 1868 – 2018 Committee - a discussion on how to promote sales of the book took place and it was agreed that in addition to the 'to be arranged' launch, sales could be made at the open night, parent-teacher meetings etc.

16. Building Programme - works completed during the summer:

- Reconfiguration of r408 (former demonstration room) for use as an additional Science laboratory.
- Furniture upgraded in two classrooms
- Minor window repairs
- Summer Works Scheme for replacement of windows submitted.
- Oratory refurbished

17. Finance

- Budget 2019/2020 was approved by the Board. (Martin Hanrahan thanked for the considerable work he put into supporting the process)

18. Scheduled meetings

22 October
 9 December
 30 January
 11 March
 7 May
 22 June -

19. The report was agreed and the meeting concluded.

Colm Keher,
 Secretary.